

Leverandørservice

Guidelines for Data Suppliers

**Registration of mandates
(Tilmeldingsintegration via fil)**

Februar 2020

You need to sign up each creditor for using this recordlayout.

Contact our customer service at +45 44 89 27 20

If you have not used the solution within the last 15 months – you have to sign up again.

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1. Maintenance of document

Changes in this version

This version of the Guidelines for Data Suppliers replaces the version dated September 2019.

The following changes have been made to the previous version (editorial changes excepted):

Section number	Change	New functionality
	Only editorial changes	

Receipts and information about mandates

The delivery receipt contains information about:

- Is the delivery formats accepted or not.
- Which individual errors they are in the delivery, and these will not be processed.

Receipts and deliveries from Leverandørservice are described in Guidelines for Data Suppliers – Creditor data

Structure of customer number

The customer number will always be right-aligned with leading zeros.

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2. Debtor information – Data delivery start

Field 1	Record type = 000
Field 2	Field contains 00000
Field 3	Field contains 0000000000000000
Field 4	Blank positions in the field
Field 5	Creditor´s identification with the Data Supplier – for own use
Field 6	Material type 40 = debtor information
Field 7	Year (yy) - Delivery creation year
Field 8	Month (mm) - Delivery creation month
Field 9	Day (dd) - Delivery creation date
Field 10	Blank positions in the field
Field 11	Indicate creditor in production or creditor is testing
Field 12	Blank positions in the field
Field 13	Indicate language choice for delivery receipt
Field 14	Blank positions in the field
Field 15	Data Supplier number
Field 16	Check Data Supplier number.
Field 17	Blank positions in the field

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Guidelines for Data Suppliers

Debtor information	Data delivery start	Length:80
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Field no.	Field content	No. of char	Type *	Location From	to	Mandatory	Description
1	Record type	3	N	01	03	Yes	Record type 000
2	Filler	5	N	04	08	Yes	00000
3	Filler	15	X	09	23	Yes	0000000000000000
4	Filler	7	X	24	30	No	Spaces
5	Data Supplier identification	6	X	31	36	No	Creditor 's identification with the Data Supplier – for own use
6	Delivery type	2	N	37	38	Yes	Material type = 40
7	Year	2	N	39	40	Yes	Delivery creation yymmdd
8	Month	2	N	41	42	Yes	
9	Date	2	N	43	44	Yes	
10	Filler	1	X	45	45	No	Space
11	Filler/TEST	4	X	46	49	No	Space = Production TEST = Test delivery
12	Filler	1	X	50	50	No	Space
13	Filler	3	X	51	53	No	DAN or Space = Danish ENG = English
14	Filler	9	X	54	62	No	Spaces
15	Data Supplier no.	8	N	63	70	Yes	Data Supplier number
16	Check CVR no.	1	X	71	71	Yes	Data Supplier number= X
17	Filler	9	X	72	80	No	Spaces

* X = ALPHANUMERIC (left-aligned with trailing spaces)

* N = NUMERIC (right-aligned with leading zeros)

3. Creditor

Field 1	Record type 001 = Creditor
Field 2	Creditor number
Field 3	Field contains 0000000000000000
Field 4	00
Field 5	00
Field 6	00
Field 7	Field contains 0000000000000000
Field 8	Blank positions in the field

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Guidelines for Data Suppliers

Debtor information	Creditor	Length:80
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Field no.	Field content	No. of char	Type *	Location From	to	Mandatory	Description
1	Record type	3	N	01	03	Yes	Record type 001
2	Creditor number	5	N	04	08	Yes	Creditor number
3	Filler	15	X	09	23	Yes	000000000000000
4	Filler	2	N	24	25	Yes	000000
5	Filler	2	N	26	27	Yes	
6	Filler	2	N	28	29	Yes	
7	Filler	14	N	30	43	Yes	000000000000000
8	Filler	37	X	44	80	No	Spaces

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4. Registration of mandate

Field 1	Record type 510 = Registration of mandate
Field 2	Creditor number
Field 3	Customer number
Field 4	Debtor's bank registration no.
Field 5	Debtor's bank account no.
Field 6	Debtor's CVR number
Field 7	Field contains 0000000000
Field 8	Blank positions in the field

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Debtor information	Registration of mandate	Length:80
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Field no.	Field content	No. of char	Type *	Location From	to	Mandatory	Description
1	Record type	3	N	01	03	Yes	Record type 510
2	Creditor no.	5	N	04	08	Yes	Creditor number
3	Customer no.	15	X	09	23	Yes	Customer number
4	Registration no	4	N	24	27	Yes	Debtor's registration number
5	Account no.	10	N	28	37	Yes	Debtor's account number
6	CVR no.	8	N	38	45	Yes	Debtor's CVR number
7	Filler	11	N	46	56	Yes	00000000000
8	Filler	24	X	57	80	No	Spaces

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* N = NUMERIC (right-aligned with leading zeros)

5. Debtor information – Data delivery end

Field 1	Record type = 999
Field 2	Creditor number
Field 3	Field contains 9999999999999999
Field 4	Number of debtors
Field 5	Filler
Field 6	Filler
Field 7	Blank positions in the field

Debtor information	Data delivery end	Length:80
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Field no.	Field content	No. of char	Type *	Location From	to	Mandatory	Description
1	Record type	3	N	01	03	Yes	Record type 999
2	Creditor no.	5	N	04	08	Yes	Creditor number
3	Filler	15	X	09	23	Yes	999999999999999
4	Number of debtors	7	N	24	30	Yes	Number of debtors records
5	Filler	13	N	31	43	Yes	0000000000000
6	Filler	13	N	44	56	Yes	0000000000000
7	Filler	24	X	57	80	No	Spaces

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* N = NUMERIC (right-aligned with leading zeros)